Maria Gutman

Graphic Designer

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Portfolio: www.mariagutman.com

PROFILE

- AA in Graphic Design Specializes in UX\UI, STUDIO 6B, Tel Aviv
- Software control : Photoshop, InDesign, Illustrator, Premier,After Effect basic, xd, WordPress
- Control of a variety of tools, applications and technologies, logical thinking and data analysis skills.
- Self-taught, ability to work independently and in a team, promote tasks in a professional manner, excellent interpersonal communication, task-oriented and focused

EXPERIENCE

2020-2021 | **Graphic designer,** Maria Gutman, Givatayim.
- Professional design for print and digital.
- Experience in print, digital design, campaign design.
- App design, magazine, posters, and flyers.

2018-2019 | **Photography office Manager**, Or Kaplan Photography, Givataim.
- Personal assistant- ongoing response to the company's CEO regarding to Schedule, meetings coordination, Project schedule management.
- Finances - Organization and control invoices and payments from customers.
- Project management - management of the entire production process from the production stage to the post. Management of production staff and Schedule of filming days.
- Responsible for the company's website and the monthly newsletter- organizing new materials.

2016-2018 | **Data manager** Ereal Margalit, Tel Aviv.
- Data management in the CRM system.

2015-2016 | **Studio photographer** Maria Gutman Photography studio, Givataim.
- Professional studio photography, Family Pregnancy and children.
- Photo processing and album design.

EDUCATION

2019-2020 | **AA Graphic Design Specializes in ux & ui**, STUDIO 6B, Tel Aviv.
2012-2016 | **AA photography**, MUSRARA, Jerusalem.

TOOLSE

OFFICE | Excel, Word, PowerPoint.
ADOBE | Photoshop, InDesign, Illustrator, Premier, XD and Basic After Effect.
WordPress and Elementor.

LANGUAGES

Hebrew - mother tongue | **English** - high level.